

CATHOLIC
DIOCESE
of
BALLARAT
FOUNDATION



CATHOLIC DIOCESE OF BALLARAT FOUNDATION

GENERAL GRANTS APPLICATION FORM

ORGANISATION DETAILS

ORGANISATION NAME:

AUSTRALIAN BUSINESS NUMBER (ABN):

POSTAL ADDRESS:

SUBURB/TOWN:

STATE:

POSTCODE:

WEB ADDRESS:

CEO OF ORGANISATION

NAME:

TELEPHONE:

EMAIL:

CONTACT FOR APPLICATION

NAME:

TITLE:

TELEPHONE:

EMAIL:

TAX STATUS (Circle correct option):

DEDUCTIBLE GIFT RECIPIENT: Yes No

TAX CONCESSION CHARITY: Yes No

PROJECT DETAILS

PROJECT DESCRIPTION (Concise as possible):

PROJECT PURPOSE:

Explain the reason/s or purpose of the Project.

Is this a new or existing project?

Explain how the project will be implemented (for new projects) or how it is currently implemented (for existing projects)?

Do you partner with other third parties (other than your own organisation) in the implementation or delivery of this project? If so, please detail who they are and their role?

OUTCOMES/RESULTS:

Outline the expected community benefit, including the ultimate beneficiaries:

Detail how you will measure success? including the associated timeframes!

PROJECT BUDGET

Outline your project budget including details of other funding that has been confirmed and applied for. The budget must balance (total income = total expenditure).

INCOME	Amount		
	Year 1	Year 2	Year 3
Grant Application Amount (Small / Medium / Large) <i>* This is the amount you are asking the Foundation for!</i>	\$	\$	\$
Additional known Project Income <i>(not including the grant application amount requested above):</i> <ul style="list-style-type: none"> ▪ Co-Contribution <i>(the amount you are contributing)</i> ▪ Parish Contribution ▪ Sponsorship ▪ Donations ▪ Other (Income – including other grant income) 	\$ \$ \$ \$ \$	\$ \$ \$ \$ \$	\$ \$ \$ \$ \$
TOTAL PROJECT INCOME	\$	\$	\$
EXPENDITURE	Year 1	Year 2	Year 3
<ul style="list-style-type: none"> • Salaries • Travel • Equipment • Administration • Resources • Other (Detail:) • Other (Detail:) • Other (Detail:) 	\$ \$ \$ \$ \$ \$ \$ \$	\$ \$ \$ \$ \$ \$ \$ \$	\$ \$ \$ \$ \$ \$ \$ \$
TOTAL EXPENDITURE	\$	\$	\$

Please provide any additional information that may assist in assessing this application.

SIGNED _____

TITLE _____

DATE _____

Enquiries regarding this application should be directed to:

(Foundation Secretary)

03 5337 7126 or foundation@ballarat.catholic.org.au

Please email your completed application to:

foundation@ballarat.catholic.org.au

Appendix A

Assessment consideration

Please consider the following points prior to submitting this application.

1. **Grant Amounts** – Whilst there is no fixed grant amount to be awarded. It is worth noting that the Foundation will fund significantly more “Small Grants” than “Medium Grants” and less “Large Grants” each year, see the Grants Table below for reference.
2. **Multi Year Grants** – The Foundation will consider multiyear grants but only to a maximum of 3 years and only for small and medium grant types.
3. **Government Funding** – The Foundation will not preference grant applications to support programs that are already wholly/partially government funded or have been government funded previously.
4. **Mission** – The Foundation will prioritise applications that align with its mission, critically to provide relief, support, and comfort of those suffering from disadvantage within the Diocese of Ballarat.
5. **Cost Structure** – The project cost structure will be assessed as part of the application process. The panel will preference those organisations that can maximise delivery of outcomes to those in need in the most efficient or cost-effective manner and achieving the maximum end user value from the grant dollars requested.
6. **Applications**: - Foundation applications will be assessed by the review panel 4 times a year. Applications will be considered in the time frames as indicated in the Application Deadline table. In the event of a review meeting not occurring it will be considered at the next available meeting.

Regrettably, not all applications received will be successful. Please note also that the decision of the Foundation Board is final and not subject to any appeal process.

GRANT AMOUNT TABLE

Grant Type	Dollar Range
Small Grants	\$0 - \$5,000
Medium Grants	\$5,001 - \$20,000
Large Grants	\$20,001 - \$50,000

APPLICATION DEADLINES

Period	Final date for applications	Notification & Funding
1	28 th February	2 nd week in April
2	31 st May	2 nd week in July
3	31 st August	2 nd week in October
4	1 st November	3 rd week in December